

# East Central Region Governance Meeting

September 11, 2017

1:00pm to 3:00 PM

## MINUTES

**Location: Platte County EOC, Map Room, 2610 14<sup>th</sup> Street, Columbus Nebraska**

**Chair:** Terry Miller, *Saunders County*

**Co-Chair:** Michelle Evert, *Colfax County*

**Secretary/Treasurer:** Tim Hofbauer, *Platte County*

- i. **Review of the Open Meeting Laws** - A copy of the Open Meetings Law was posted in the room for reference.
- ii. **Roll Call of Counties Present:**
  - a. **Counties Present:** Colfax, Howard, Region 44 (Boone, Merrick, Nance), Saunders, Platte
  - b. **Not Present:** Butler, Polk, Dodge
  - c. **Guests Present** – NEMA – Patrick Rooney, Larry Fichtner, NEMA; Dennis Colsden, ROMERS, Kate Speck, UN PPC
- iii. **Approve August Governance Board Meeting Minutes (Action)** - Following one clarification, the addition of naming a representative from Electronic Engineering (Mark Schaff), Colfax Motioned to approve the August Minutes, and Howard Seconded; Motion Passed.
- iv. **Public Health Report** – East Central Health Department reported there is no new information on virus surveillance at this time; Dennis Colsden reported that there were no requests from ROMERS.
- v. **Red Cross Report** - Tim distributed a written report from Gina Troncone of the ARC who was unable to be present at the meeting due to emergency responses to hurricanes Harvey and Irma.
- vi. **HSG Grant Progress** –
  - a. Balances remain the same as Tim has yet to file the GMS report.
  - b. Tim has ordered NRIN UPS Network Cards and had them shipped to OCIO for repairs in Platte Center, Howard County and Alba. Another one in the South Central Region needs repair and may be included because it is critical for operation to have this ring complete.
  - c. The printer located at Platte County needs maintenance due to jamming. Shipping costs are prohibitive, therefore, Natalie of Midwest Card and a repairman will be at the region to work on any printer that needs servicing and will also provide training for \$1395.00. Julie Mayers has approved funds from 2015 Communications budget can be used to schedule a technician to service Rapid Tag Printer, and card printers. Parts will likely be an additional cost. The group determined this was an acceptable expense.

- d. Training items: Creating and ending events; NEMA needs to update allowances in their system in conjunction with Midwest Card as incidents need a password protected function in order not to lose information mid-incident;
- e. Region 44 purchased materials and equipment for \$2754.69 for a mannequin, gloves, CERT training equipment, Moulage Kit, etc. for CERT, and this is available for the region. Tom has contacted the Forestry Service and is on the list for an 8 ft. trailer for storage of this equipment; Tom contacted Pat Gerdes to lead a scheduled exercise for Citizen Corps. Tom will send Platte County the information that are to be invoiced from the 2015 funds.
- f. Tom needs the exact figures for the additional funds he owes for equipment and he will settle up with Platte County.
- g. Need to put in IJ an annual repair line item for Accountability.

**vii. Regional Communications Projects**

**a. Mutual Aid Base Stations – Polk and Butler Counties**

- i. Tim has spoken to Randy regarding Polk MABS. Randy will check on the operability. Mark Schaff of Electronic Engineering will check on the Butler County MABS. Terry will check on the Saunders County MABS; Tim reminds that the fees are already paid for this.
- ii. **NRIN Build Out** – At the NRIN Board meeting last week, Sue Krogman of NEMA reported on work for the Madison County tower and they expect the system to “go live” within 30 days. Tim reported that the system is being stabilized.
- iii. **NRIN Governance update** – There is a quote from Platte Valley to maintain the equipment; 2017 funds will be available in October and will be allocated to this task.
- iv. **Fee for Use** - Discussions are underway to charge a minimal fee to use network – at least half of what another data connection provider would charge for sustainability rather than charging everyone a set fee. Tom asked if Sue can send out information on inventory equipment (i.e. serial numbers, make and model) Tim will have Sue send out updated “as built”.

**b. EC-911**

- i. **Updates on EC-911 telephone system** – Stacey Gross has been discussing mapping with Saunders County. *GIS Workshop* is a new vender. Platte County is hosting the maps and access is available.

**viii. Regional Planning/Training**

**a. Regional Planning/Training in East Central – Subcommittee Report**

- i. Draft THIRA - nine counties returned THIRA information. Michelle asked the Board how to proceed. This scenario did not tax the system in Platte County so Bob Shepherd stated it was not usable for them. The Board stated to submit what was turned in based on the scenario. Tim asked regarding what training would be generated from the scenario. Both scenarios did test capabilities of Planning, Public Information & Warning, and Operational Coordination. Testing for resources is critical in response and recovery.
- ii. Exercises that need to be developed:

1. Exercise to address capabilities of Planning, Information Sharing, and Economic Recovery etc. It was suggested that for the 2018 THIRA for next year is to involve all EM's in the development of the scenario.
  2. The Department of Agriculture has a specific planning specialist tasked with developing agriculture related plans, yet this often does not cover the local needs.
- b. East Central TICP Planning Session – November 2, 2017 8:30-4, PCEM EOC Map Room.**
    - i. All involved in Communications need to attend to meet the requirements to continue funding. This will be facilitated by NEMA Troy and other FEMA staff.
  - c. Regional/Local Exercises**
    - i. Terry is putting the final touches on Saunders County healthcare exercise
    - ii. 2<sup>nd</sup> COAD meeting Sept 21<sup>st</sup> for Platte County
    - iii. There are funds still unspent for Law Enforcement – Butler County wanted to use it for I-PACS
  - d. Regional/Local Training**
    - i. None
- ix. Update on Meetings**
- a. NEMA Updates**
    - i. Patrick reports that a Log IN and Password will be required for NEMA website to address protecting information due to the upcoming pipeline activities. Contact Logan Lueking for access.
  - b. Meeting Updates**
    - i. NEMA - Basic Academy 2-6 of October
    - ii. State SPR – THIRA – TEPW – October 26-27, 2017 in Lincoln at the old Holiday Inn – the Graduate.
    - iii. Send Janell information for TEPW by Oct 15, 2017. She will send out an email.
    - iv. Include CERT in your training requests
    - v. L-9 62 Planning Section Chief – November 6-9 (in Scottsbluff Public Safety Building.
- x. Public Comment - None**
- xi. Upcoming meetings**
- a. East Central Governance –October 2nd - (October 9 is Columbus Day)**
    - i. Need to brainstorm the Training Calendar at this time.

**OCT 2, 2017 – AGENDA ITEMS:**

**Need to put ideas on the agenda for the 2016 LE designated for training – needs to be spent on training.**

Tim suggested 2017 IJ needs to have a budget item included for annual repair and maintenance of the printers the Accountability